

Units 1 - 6

TOEIC® Vocabulary Builder Answer Keys

Unit 1 Careers

- 1 benefit
- 2 résumé
- 3 retirement
- 4 schedule
- 5 staff
- 6 bid
- 7 compensation
- 8 findings
- 9 leadership
- 10 skills
- 11 hire
- 12 colleagues
- 13 executive

Unit 2 Workplaces

- 1 belongings
- 2 fire
- 3 invoice
- 4 monitor
- 5 furniture
- 6 office supplies
- 7 equipment
- 8 paperwork
- 9 parking lot
- 10 sue
- 11 surveillance
- 12 performance

Unit 3 Communications

- 1 news bulletin
- 2 bill
- 3 subscription
- 4 switch
- 5 efficient
- 6 newsletter
- 7 press conference
- 8 reliable
- 9 spokesperson
- 10 survey
- 11 laptops
- 12 upgrade
- 13 layoffs
- 14 cell phone
- 15 updates

Unit 4 Retailing

- 1 warranties
- 2 appliances
- 3 brochure
- 4 advertising campaign
- 5 delivery
- 6 location
- 7 mail order
- 8 mall
- 9 accessories
- 10 stationery
- 11 sales clerks
- 12 discount
- 13 features

Unit 5 Industry

- 1 raw materials
- 2 elevator
- 3 assembly line
- 4 waste
- 5 overseas
- 6 refinery
- 7 device
- 8 ingredients
- 9 machinery
- 10 overtime
- 11 workforce
- 12 plant
- 13 manufacture
- 14 procedures
- 15 site inspector
- 16 load

Unit 6 Trade

- 1 earnings
- 2 broker
- 3 surplus
- 4 agenda
- 5 shipment
- 6 wholesale
- 7 analysts
- 8 tariffs
- 9 commodities
- 10 wages
- 11 dock(s)
- 12 warehouse
- 13 supplier
- 14 growth
- 15 stake
- 16 decline
- 17 stock